



Oldham County Extension Homemakers 2023-2024 Handbook

*Expanding fellowship and relationships through
communication, education and events.*

Celebrating 100 Years



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Oldham County Cooperative Extension

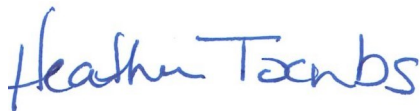
Dear Homemaker,

The Oldham County Extension Homemakers gain new knowledge and skills that improve the quality of life for themselves, their families, and their community.

Educational programs are based on the latest research data from the University of Kentucky. County, state and national meetings and workshops provide fellowship combined with concentrated learning opportunities to enhance leadership skills and usable knowledge.

All members are welcome to participate in these programs/activities and more. To join the Oldham County Extension Homemakers, stop by the Oldham County Extension Office to sign up and pay the \$12.00 annual membership fee.

Once signed up you have access to as many clubs as you would like. Hope to see you soon!



Extension Agent for Family & Consumer Sciences

EXTENSION STAFF:

Heather Toombs

Extension Agent for
Family & Consumer Sciences

Melanie Panaretos

Extension Program Assistant

Traci Johnson

Extension Agent for Agriculture &
Natural Resources

Hope Gardiner

Horticulture Assistant

Sherry Ragsdale

Senior EFNEP Assistant

Kelly Woods

Extension Agent for
4-H & Youth Development

Amy Logsdon

4-H Program Assistant

Stephanie Willis

Extension Program Assistant

Linda Harrison

Extension Staff Assistant



[facebook.com/groups/
ochohomemakers/](https://facebook.com/groups/ochohomemakers/)

Cooperative Extension Service

Agriculture and Natural Resources
Family and Consumer Sciences
4-H Youth Development
Community and Economic Development

MARTIN-GATTON COLLEGE OF AGRICULTURE, FOOD AND ENVIRONMENT

Educational programs of Kentucky Cooperative Extension serve all people regardless of economic or social status and will not discriminate on the basis of race, color, ethnic origin, national origin, creed, religion, political belief, sex, sexual orientation, gender identity, gender expression, pregnancy, marital status, genetic information, age, veteran status, physical or mental disability or reprisal or retaliation for prior civil rights activity. Reasonable accommodation of disability may be available with prior notice. Program information may be made available in languages other than English. University of Kentucky, Kentucky State University, U.S. Department of Agriculture, and Kentucky Counties, Cooperating.

Lexington, KY 40506



Disabilities
accommodated
with prior notification.

Homemaker Clubs & Membership

502 Crafters: Mary Wallace

- (502) 438-0546
- 502Crafters@gmail.com
- See Facebook page for meetings

Busy Bees: Kathy Lewis

- (502) 758-3519 KathyAlagie@gmail.com
- Meets 1:00 pm third Saturday most months at Oldham Co. Extension
- Serving the community & veterans through service projects

Cookbook Club: Ruth Moore

- (870) 550-7705
- Meets 6:00 pm first Thursday of the month at Oldham Co. Extension
- Learn new cooking/baking techniques, new recipes, and meet new friends

Crossroads: Treva Prather

- (502) 396-3250
- TrevaPrath@aol.com
- Meets 10:00 am first Wednesday each month @ Oldham Co. Extension

Goshen Area: Carol Fessler

- (502) 553-2372
- BenCarolFessler@yahoo.com
- Meets 12:30 pm first Wednesday each month @ Sojourn Church North
- We welcome new members to our social, education and service club

Oldham Co. Sat. Quilters: Patti Hardesty

- (502) 558-3068
- Meets 9:00 am every Saturday @ Oldham Co. Extension
- Talented ladies getting together to quilt, eat and enjoy life together

Poplar Grove: Faye Korthaus

- (502) 649-6475
- MFKShorthorns@gmail.com
- Meets 10:00 am the 1st Friday each month (March & May 2nd Friday) at Brownsboro Community Center
- Fun group of women who enjoy doing crafts and community service projects

Scrapbooking & Craft: Linda Kiekhefer

- (502) 241-9436, please leave msg.
- Meets 12–5:00 pm the first & third Wednesday at Oldham Co. Extension
- Welcomes new members to bring any craft and/or scrapbooking projects

Share & Sample: Traci Jones

- (502) 758-1322
- TraciMorris.Jones@gmail.com
- Meets 6:30 pm 2nd or 3rd Friday each month at Oldham Co. Extension
- Friends dedicated to sharing our life skills with one another through crafts, food, and service

Yarnovers Fiber Guild: Nancy Dahlgren

- (502) 222-7899
- KnittingNancy@bluetiehome.com
- Meets 9:30 am - Noon 2nd & 4th Tuesdays at Oldham Co. Extension
- Folks of all levels, beginner to expert, who are interested in fiber: knitters, crocheters, weavers, spinners & basket makers

Dues for Oldham County Extension Homemaker Association membership are \$12.00, and are collected for each member by the club treasurer. With one check or money order, the club treasurer pays to the Oldham County Extension Homemaker Association \$12.00 for each club member by December 1. (Individual clubs may also charge club dues.)

See middle of handbook for membership application.

DUTIES OF MEMBERS

- Be loyal
- Attend meetings and events as regularly as possible
- Accept responsibility when asked
- Assist and cooperate with officers, chairmen, and other club members
- Know and use good parliamentary practices
- Become acquainted with the program
- Help club and county reach achievement goals
- Take advantage of (and pass on to others) Extension materials and lessons offered

Visit the **Kentucky Extension Homemaker Association (KEHA)** online at www.keha.org

Be better informed, download a copy of the state handbook, review KEHA book lists, and learn more about the activities of the Kentucky Extension Homemaker Association!

SCHOLARSHIPS

The Oldham County Extension Homemaker Association makes educational scholarships available each year. Applications are available at the Extension office and online at <https://oldham.ca.uky.edu/program-areas/family-consumer-sciences/homemakers>

Complete applications must be postmarked by April 1. The funding for these scholarships is made available by the endeavors of the OCEH members through their OCEH activities. Additional grants for special projects may also be available.



2023 Scholarship recipient, Travis Edgar, grandson of Homemaker, Dottie Crouch



Top 10 Homemaker Recruiting Strategies

1. Pay their first year membership dues.
2. Adopt for one year your friends and drive them to all the Extension Homemakers' activities.
3. Promote Extension Homemakers by wearing the State KEHA logo (pin, tote bags, etc.)
4. Keep Extension Homemakers' information leaflets with you at all times to hand out.
5. Talk about Extension Homemakers every day, everywhere.
6. Have your Extension Homemakers' club meeting at different locations.
7. Send "Friendship Cards" out to people each month at your club meetings.
8. Promote the Extension Homemakers' educational lessons.
9. Take extra lesson leaflets and pass them out whenever you can.
10. Shout "I learned this at Homemakers" wherever you can!

You are the best recruiter of new members. If you know of someone who needs information about becoming a Homemaker, call the Extension office at (502) 222-9453.

HOMEMAKERS BLESSING

*Father in Heaven,
We thank Thee in song
for Thy great bounty.
Hear our request.
Bless Thou this food
and for Thee to make us strong.*

KENTUCKY HOMEMAKERS CREED

I BELIEVE in the home as an inspiring and happy center of family life, comfortable and attractive, a place for relaxation and work where pleasures and responsibilities are shared.

I BELIEVE in the home, its contribution to community life which reflects the development of the homemaker and her family.

I BELIEVE in the homemaker, alert, diligent, in search of better ways of doing ordinary things for the welfare and happiness of her family.

I BELIEVE in the homemaker as a leader in her community, in her responsibility for passing on to others her mastered skills and knowledge.

I BELIEVE in the fellowship that comes through the homemakers' organization, the exchange of ideas, the joy of knowledge shared thus broadening our lives and lifting household tasks above the commonplace.

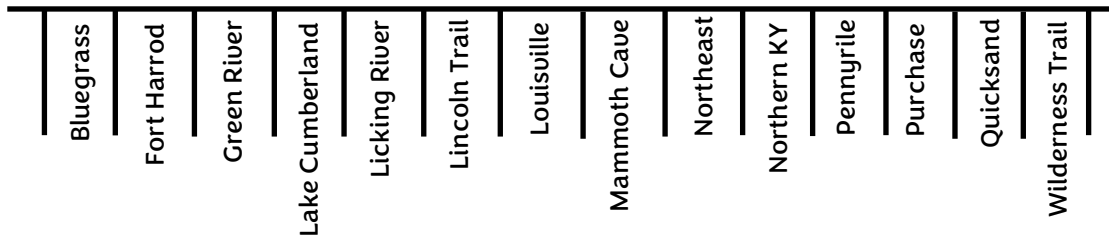
For these opportunities I am grateful, I am thankful for the courage of yesterday, the hope of tomorrow, and a growing consciousness of God's love always.

-Written by Jefferson County Extension Homemakers Club

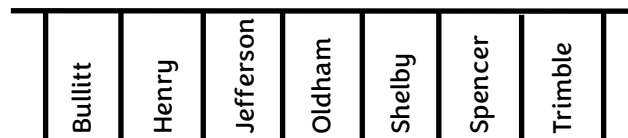
Kentucky Extension Homemakers Association Organization Chart

KEHA

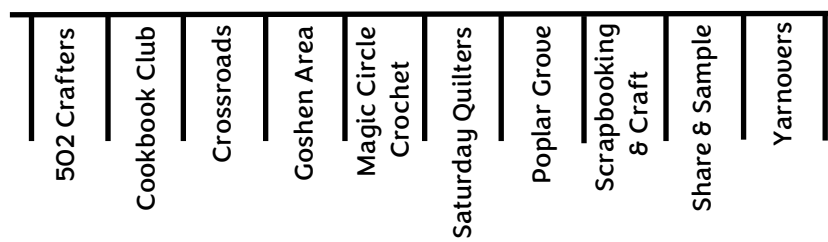
Extension Areas



Louisville Area Counties



Oldham County Clubs



OLDHAM COUNTY Homemakers Council 2023-2024

County Officers:

President:	Debbie Kraus	(502) 758-3230	Debbie.Kraus13@gmail.com
V-President:	Traci Jones	(502) 758-1322	TraciMorris.Jones@gmail.com
Secretary:	Emily Johnson	(502) 376-4088	EJSEWS@bellsouth.net
Treasurer:	Faye Korthaus	(502) 649-6475	MFKShorthorns@gmail.com

County Education Chairs:

Chairman

Subcommittees

Activity

Environmental

Mary Wallace

Environment, Housing & Energy
Management & Safety

Super Saturday Holiday Event
Fundraisers

Family

Traci Jones

Family & Individual Development
Food, Nutrition & Health

Yard Flocking
OC Annual Meeting
OC County Extension Fair

Global

Emily Barbush

Leadership Development,
International Tea
Cultural Arts

Cultural Arts Exhibit, Scholarship

**4-H Youth
Development**

Sherry DeCuir

4-H Youth Development

LOUISVILLE AREA HOMEMAKERS

Board Members

2023-2024

Area Officers:

President: Kathy Irby, Jefferson County

Vice-Presidents: Nancy Kovach , Shelby County

Secretary: Helen Edsten, Spencer County

Treasurer: Debbie Kraus, Oldham County

Chairman:

Cultural Arts & Heritage: Barbara Cox, Bullitt County

Environment, Housing & Energy: Cynthia Dare, Henry County

Family & Individual Development: Dottie Crouch, Trimble County

Food Nutrition & Health: Fay Bennett, Bullitt County

International: Vivian Overall, Shelby County

Leadership Development: Joyce Crigler, Bullitt County

Management & Safety Chair: Cynthia Dare, Henry County

4-H Youth Development Chair: Sherry DeCuir, Oldham County

LOUISVILLE AREA

Family & Consumer Science Agents

<u>FCS Agent:</u>	<u>County:</u>	<u>Phone:</u>	<u>Email:</u>
Krista Perry	Henry	(502) 845-2811	krista.brown@uky.edu
Jane Proctor	Trimble	(502) 255-7188	jproctor@uky.edu
Ruth Chowning	Bullitt	(502) 543-2257	rchownin@uky.edu
Beth Maxedon	Spencer	(502) 477-2217	Elizabeth.Maxedon@uky.edu
Elizabeth Coots	Shelby	(502) 633-4593	elizabeth.coots@uky.edu
Carolina Robles Perez	Jefferson	(502) 569-2344	roblesperezc@uky.edu
Heather Toombs	Oldham	(502) 222-9453	Heather.Toombs@uky.edu

KENTUCKY EXTENSION HOMEMAKERS ASSOCIATION, INC. 2023-2024

KEHA state officers and chairmen will serve three-year terms

State Officers:

President: Brenda Hammons, Lincoln County

Vice-Presidents: Ann Porter, Mason County & Julie Hook, Carlisle County

Secretary: Wanda Atha, Franklin County

Treasurer: Patsy Kinman, Grant County

SUBJECT MATTER CHAIRMEN:

Cultural Arts & Heritage: Barbara Seiter - seiterbarbara@yahoo.com

Environment, Housing & Energy: Rhonella Chaffin, Lawrence County

Family & Individual Development: Dottie Crouch - bodotcr@yahoo.com

Food Nutrition & Health: Esther Bailey, Lincoln County

International: Marilyn Watson – MJMW1315@twc.com

Leadership Development: Nancy Snouse, Greenup County

Management & Safety Chair: Peggy Tracy, Bourbon County

4-H Youth Development Chair: Denise Boebinger, Franklin County

Marketing & Publicity: Sharon Fields, Greenup County

Master Farm Homemaker: Faye Korthaus, Oldham County

CLIENT PROTECTION GUIDELINES

A Kentucky Cooperative Extension policy requires every county to fully implement Client Protection guidelines. The 4-H program, in working with youth, has followed a youth protection policy for many years. Now the policy has been broadened to include any Extension volunteer working with vulnerable audiences (i.e. youth, seniors, physically or mentally disabled, special needs, etc.)

As outlined in the Client Protection Handbook:

The purposes of this policy include:

- *To protect children and vulnerable individuals to ensure their safety (physical, emotional, developmental)*
- *To protect volunteers from risk and liability*
- *To protect paid staff and the University*

Extension volunteers will complete a Volunteer Application packet (available at the Extension office), which includes giving permission for background and CAN (Child Abuse and Neglect Registry) checks and providing references. All information is kept in a locked, fireproof cabinet and kept strictly confidential.

Volunteers who wish to continue volunteering with Extension must fill out the form completely. If one chooses not to comply, the individual will have to make an effort to work with those who are not considered “at risk” or be supervised by an agent.

We hope you understand and support this important policy designed to protect our children and other high risk individuals from mistreatment or abuse. Keeping our children and special needs clientele safe is a responsibility we take seriously and this policy is a reflection of that commitment.

COUNTY-WIDE SERVICE PROJECTS

COINS FOR CHANGE

Please assign a club member (treasurer suggested) to collect "Coins for Change" at each club meeting. An easy way to do this is to ask each person to clean-out (donate) the change in their purse. One check (made out to Oldham County Extension Homemakers) per club for the total amount collected should be sent to the Extension office by December 1.

One half of the donations will go to the KEHA International Chairman for designated projects. The other half goes toward improving standards of living for all women and families through Associated Country Women of the World (ACWW), a non-political, non-sectarian, international organization of over 9 million women in 75 countries. Founded in 1929, their goal is to improve standards of living for women and their families worldwide. The ACWW is supported through memberships, Coins for Change donations, and contributions to specific projects. Learn more about the ACWW online at www.acww.org.uk.

KEHA (Kentucky Extension Homemaker Association) is affiliated with ACWW. Individual membership in ACWW is also available. Individual application forms may be found in the KEHA Manual.

HANDS

This Oldham County Health Department program is aimed at first-time moms and dads. Their goal is to support and teach parents-to-be and brand new parents about what to expect, nutrition, and activities to encourage child development. Each club is asked to pick a month and deliver 20-40 items bought or handmade to Oldham County Health Department Hands Program.

OVARIAN CANCER SCREENING

This is a FREE service. Clubs to organize a date to get together to go to the University of Kentucky in Lexington. Contact Traci Jones (502) 758-1322 for help with scheduling this for your club. This is a great opportunity as a club to socialize - have lunch together and go to a favorite bookstore/shopping and make a day out of it.

SCHOOL SUPPLIES DRIVE

Ask members to bring any school supplies to the Extension Office ANYTIME they come for classes, meetings, forms, or any other time. These will be distributed throughout the year to Oldham County Schools to replenish needed supplies and to help students within our county.

VETERANS DAY RECOGNITION

Thursday, November 11, 2023. We ask our members to pick a project to recognize and honor veterans and their service to our country.

VOLUNTEER SERVICE UNIT (VSU) PROGRAM

The Volunteer Service Unit (VSU) program is intended to recognize individual volunteer efforts in your club and community. It is also intended to help you grow personally in volunteer leadership skills, and to show you how you might use those skills. For example, you might want to climb a “volunteer career ladder.” That is, you may want to go on to more responsible volunteer positions in KEHA or in other groups. In addition, volunteer experience is often accepted and equated to paid employment if described in comparable terms when seeking employment.

- 1) **What is a volunteer?** A volunteer is an individual who agrees to do a job or perform a service for others (not family*) for which the only pay is the personal satisfaction of a job well done. A volunteer can share time, knowledge, skills, materials, etc. with others. A volunteer may be paid or reimbursed for out of pocket expenses related to volunteer work.
- 2) **What is a Volunteer Service Unit (VSU)?** A VSU is an hour of volunteer effort. These hours include hours spent in preparing to carry out a volunteer activity as well as the hours spent directly involved in volunteer work. This includes hours spent within the KEHA organization, in volunteer roles with Cooperative Extension and other community work.
- 3) **How can I earn VSU's?** By regularly recording volunteer service hours on the VSU log and submitting your log to your county club/county Leadership Development Chairman. VSUs should be reported in the KEHA year in which the service occurred.
- 4) **How are VSUs categorized?** The VSU program has been reworked and expanded to include four categories of service. Those categories include Extension, KEHA, Community and Personal.
- 5) **What counts as volunteer hours in each category?**

Extension - All Extension Agent directed programs, including “train the trainer” lessons where you participate in agent-led training then teach the lesson to your club or other audiences. This category also includes assisting with any program organized and presented by an Extension agent like judging a 4-H event, leading a 4-H club, volunteering at an Extension field day, etc. This also includes volunteering for activities like 4-H Speech contests, Farm Safety Days, 4-H Reality Store, LEAP, or serving as a member or officer for the county Extension Council, county Family and Consumer Sciences Advisory County, County Extension District Board or State Extension Council. Counted hours should include your training, preparation time, travel time and delivery time to your audience. The key here is agent-led and directed programs where the KEHA member is a volunteer.

KEHA - Programs that originate and are directed by KEHA leaders and members. This includes service to a club, county, area, or the state as a committee member or officer. Participation in training sessions and organizing and leading KEHA-sponsored events should be counted. All volunteer hours from planning, preparing and conducting the meeting or activity should be included, as well as travel time, phone and/or messaging time and activity/presentation time. All volunteer time for club, county, area or state KEHA projects, fundraisers and special initiatives would be counted in this category. Examples include: making quilts for the Center for Courageous Kids, baking for local bake sales, planting trees, picking up trash in local clean-up project, etc.

Community - This category is for your service as a member or officer within community groups not Extension or KEHA coordinated or led. Examples include: local home owner's association, library board, Rotary or Kiwanis, Eastern Star, parent-teacher organizations, etc. This category is also for reporting volunteer time mentoring/tutoring students at school, with local literacy programs, senior home visits/music programs, American Cancer Society, Red Cross, local health departments, etc. as long as the volunteer role is not related to an Extension-led activity or Extension Homemakers activity. Also report serving as a volunteer first responder, on a local school board, any governmental appointments, jury duty, or any other similar roles. All volunteer hours from planning, preparing and conducting the meeting or activity should be included, as well as travel time, phone and/or messaging time and activity/presentation time.

Personal - This category is for discretionary reporting of any unpaid service to family, friends, and neighbors. It includes babysitting relatives not living with you, taking a neighbor or friend to the doctor and/or shopping, mowing the neighbors' lawn, shoveling their snow, raking leaves, etc. Church and faith-based participation such as choir member practice, Sunday school, transporting church members and other religious activities can also be included in this category.

- 6) **How do members report their individual hours?** The log for recording Volunteer Service Units (VSUs) can be found in the KEHA Manual Appendix. Make as many copies as necessary and total the number of hours per category before sending the log to the Club/County Chairman for Leadership Development.
- 7) Clubs may elect to report hours as an entity provided no individual member of said club is reporting individual hours as well. This eliminates the potential for duplicate reporting and confusion. Clubs with 1000 hours or more in a given year will be recognized.
- 8) **How are hours reported to the state level?** The County Chairman must forward the compiled County VSU Report Forms to the Area Leadership Development Chairman by August 15. The Area Leadership Development Chairman then completes the area VSU Report Forms and sends the form to the State Chairman for Leadership Development by September 15.
- 9) Each hour of your service should be counted in only one category. In the case of projects or programs that may cross category lines, choose the category that best represents that activity.
 - a. **Example:** Happy Homemakers Club partners with a 4-H agent to conduct a sewing camp for kids. If leadership is shared by an agent and a KEHA leader, count those hours as **EXTENSION** due to agent involvement.
 - b. **Example:** Country Ladies Club partners with a local school to teach basic sewing skills to students after school. Since the project is organized and presented by KEHA members, these hours count as **KEHA** hours.
 - c. **Example:** Susie H. Smith volunteers with the Cancer Society and provides local residents transportation to oncology appointments. These hours are reportable under **COMMUNITY** because it is a specific function through a community group. However, If Susie transports Aunt Lulu as a personal favor, the hours count as **PERSONAL**.

*****SEE VOLUNTEER FORM IN MIDDLE OF HANDBOOK*****

OLDHAM CO. HOMEMAKER ACTIVITIES

September: Flocking for a Cure (Ovarian Cancer Fundraiser)

Hosted by Share & Sample Homemaker Club

September Leader Lesson: September 28, 2023 10:00 am - Noon OC Extension Office

Savor the Flavor: Seasoning with Spices presented by Beth Maxedon, Spencer Co. FCS Agent

Fall Fundraiser– Chili: October 5, 2023 6:00 - 8:00 pm OC Extension Office

Hosted by Cookbook Club with a portion of the proceeds to support the scholarship fund

October Leader Lesson: October 26, 2023 10:00 am - Noon OC Extension Office

Self-Care and Self-Pampering presented by Krista Perry, Henry Co. FCS Agent

KY Homemaker Week: October 9-13, 2023 OC Extension Office

Hosted by Poplar Grove & Goshen Area Homemaker Clubs

- **Open House:** October 9, 2023 6:00 - 8:00 pm *Show off Your Club*
- **Service Project:** October 11, 2023 *Humane Society*
- **Membership social:** October 14, 2023 2:00 - 4:00 pm *Carnival*
Club dress up as a theme

Super Saturday Holiday Event: November 4, 2023 10:00 am - Noon OC Extension Office

Hosted by Yarnovers Fiber Guild. Feature demonstrations and activities by Homemakers in preparation of the holiday season. The showcase may include crafts, food preparation, gift making, along with tips to help reduce holiday stress. This event is open to the public, registration is required to insure we have adequate supplies, if needed, for activities.

Leadership Training: November 7, 2023 10:00 am or 6:00 pm OC Extension Office

Leadership training for current leaders and anyone who would be interested in taking a leadership role. Training will be approximately an hour.

December/January Leader Lesson Packet:

Reducing the Risk of Identity Theft, packet copies may be picked up at OC Extension Office

February Leader Lesson: February 29, 2024 10:00 am - Noon OC Extension Office

Transferring Cherished Possessions presented by Jane Proctor, Trimble Co. FCS Agent

Oldham County Cultural Arts Contest: February 16-17, 2024 OC Extension Office

Co-Hosted by 502 Crafters and Crossroads Homemaker Clubs. Local Homemakers exhibit their outstanding and beautiful creations. Blue ribbon winners may exhibit at the Louisville Area Cultural Arts event.

March Leader Lesson: March 28, 2024 10:00 am - Noon OC Extension Office

Savor the Flavor: Building Flavor with Herbs presented by Elizabeth Coots, Shelby Co. FCS Agent & Carolina Robles Perez, Jefferson Co. FCS Agent

Louisville Area Cultural Arts Contest: April 5, 2024 Bullitt County Extension

Blue ribbon winners from the Louisville Area showcase their exhibits and may advance to the state level.

Spring Fundraiser: April 13, 2024, TBA

Hosted by Oldham County Homemaker Executive Board

April Leader Lesson: April 25, 2024 10:00 am - Noon OC Extension Office

Time Well Spent: Organizing Tips for Increased Productivity presented by FCS Agent, Heather Toombs

KEHA State Annual Meeting: May 7-9, 2024 Bowling Green, KY

Oldham County Annual Meeting: May 18, 2024 OC Extension Office

Hosted by Share & Sample Homemaker Club. Event to celebrate Homemaker members and clubs for their achievements, as well as, recognize the OC Homemaker Scholarship recipient (s). Morning appetizers and lunch are served, new officers are elected, and a guest speaker is invited to share their experience and knowledge on a relevant topic. A silent auction basket is donated by each club and proceeds benefit the scholarship fund. Pre-registration is required and a fee for lunch is charged.

Louisville Area Annual Meeting: June 2024, TBA

Event to celebrate Homemaker members and clubs for their achievements. Morning appetizers and lunch are served, new officers are elected, and a guest speaker is invited to share their experience and knowledge on a relevant topic. A silent auction is held with items donated from each county. Pre-registration is required and a fee for lunch is charged.

Club Reports Taco Bar: July 2024 3:00 - 7:00 pm OC Extension Office

Meet up to report club hour while enjoying tacos.

Extension Exhibitor Fair: July 22-24, 2024 OC Extension Office

Held each summer in July at the Extension office. This Fair provides Homemaker members the opportunity to show off their talents and creations. Premium monies are awarded in almost all classes and categories. The Fair is open to the public for exhibit and viewing. There is no admission fee.

CULTURAL ARTS & HERITAGE

Program Overview

The Cultural Arts and Heritage program area covers a wide and diverse subject that includes fine arts and crafts, heritage and history of both Kentucky and world cultures, literacy and reading and other areas that cover an appreciation of both the Kentucky and world culture. The following are ongoing activities of this program:

- Promote programs that broaden the understanding of our nation, state, and communities, citizenship, history, etc.
- Promote and develop cultural diversity programs.
- Revive traditional art forms and continue teaching the heritage skills such as: basketry, knitting, crocheting, embroidery, quilting, doll making, carving, painting, pottery, etc.
- Promote Extension Master Volunteer Programs to teach and preserve arts and heritage skills.
- Encourage self-expression through all forms of creative, visual, and performing arts.
- Conduct an awards program in arts and promote participation in the State Cultural Arts Exhibit.
- Promote the study of cultural heritage through literature and museums. Utilize libraries and encourage written and oral histories of families and communities. Promote genealogy programs.
- Promote reading, especially of Kentucky authors.
- Explore home-based business opportunities utilizing handmade arts and crafts.

KEHA Cultural Arts Chairman 2021 to 2024

Barbara Seiter
8669 Valley Circle Drive
Florence, KY 41042
(859) 653-7655
Email: seiterbarbara@yahoo.com

CULTURAL ARTS & HERITAGE

Program of Work

Situation: Of the several entries for the word “ART” in Merriam Webster’s online dictionary, the definition, “decorative or illustrative elements in printed matter” is the inspiration for the current Three-Year Program of Work. Viewing art – such as a painting, photograph – can influence our thought processes emotions, and behaviors. And the fundamental ‘elements and principles’ of art (or design) consciously and subconsciously impact our perception of what we are viewing. This Program of Work aims to introduce participants to the elements and principles of art through definitions and examples while helping participants understand why they may or may not “like” what they see when viewing art. Participants will be encouraged to enter their own “works of art” in the Cultural Arts Exhibit.

YEAR TWO Focus (2023 – 2024): COMPOSITION in DRAWING and PAINTING

Goal: To increase participants level of understanding related to composition in drawings and paintings.

Objectives:

- Discuss the history of drawing and painting
- Discuss tools and equipment used for drawing and painting
- Review the Elements and Principles of Art/Design and make connections with specific drawings and paintings
- Give suggestions for how to create visually pleasing drawings and painting

Activities:

- Enter a drawing or painting in the Cultural Arts contest
- Experiment with watercolors and paint our state of Kentucky https://cedik.ca.uky.edu/files/kentucky_watercolor_ky_arts_extension_july2020.pdf
- Visit local museums to view a drawing, painting, or photograph and describe the specific Elements and Principles of Art

YEAR THREE Focus (2024 – 2025): COMPOSITION IN PHOTOGRAPHY

Goal: To increase participation in Cultural Arts and Heritage Exhibit Photography categories.

Objectives:

- Discuss the history of photography
- Discuss tools and equipment used for photography
- Make connections about the Elements and Principles of Art/Design to specific photography
- Make distinctions between black & white photography and color photography
- Give suggestions for how to create visually pleasing photographs

Activities:

- Take a photography class
- While keeping the Elements and Principles of Art in mind, take a photograph to enter in the Cultural Arts contest
- Sort through your old photographs and select a few that you find visually pleasing – and display them! Find a few photographs that you don't like – and let them go!
- Visit local museums to view a drawing, painting, or photograph and describe the specific Elements and Principles of Art

2022-2025 Cultural Arts Contest

CONTEST: The KEHA Cultural Arts and Heritage Passport will be offered on an annual basis.

The county who records the most events, based on the percentage of members, will be awarded \$100.00 and a Travel Trophy at the annual meeting. Clubs/members should submit all completed passports to the County Cultural Arts Chairman or County President by July 1. Each county must report total events attended/places visited via email to seiterbarbara@yahoo.com or submit the total via the online county Passport form accessible on the Cultural Arts Chairman page of the KEHA website (<http://keha.ca.uky.edu/content/cultural-arts-and-heritage>). This information is also in the Passport Contest Booklet that is available on the KEHA website.

Include in the Passport a **brief written description** of one work of art viewed at a Kentucky museum, exhibit, or fair. Try to incorporate some the vocabulary related to the Elements and Principles of Art:

- Line, shape, form, space, texture, value, color
 - Unity/variety, proportion, balance, contrast, emphasis, movement, rhythm, pattern
- Include:
- Location of work of art
 - Artist name (if known) and date of work (if known)
 - Art type and medium (ex: painting – acrylic, watercolor, etc.; drawing – pencil, ink; photograph – color, black & white; textile/quilt – cotton fabric, etc.)

OBJECTIVES:

- To Promote Cultural Arts and Heritage.
- To promote and share multicultural experiences.
- To develop educational awareness of historic surroundings

ACTIVITY SUGGESTIONS:

- Document and encourage travel in Kentucky.
- Promote Homemakers interaction with other counties and area.
- Encourage healthy and active lifestyles

Cultural Arts and Heritage

Guidelines for Creative Writing Contests

General:

- Only one entry per person is allowed in each category
- Entries are open only to members of KEHA
- All entries must be original
- Entries should not contain words of profanity
- The KEHA Executive Board reserves the right to not print any entry due to content
- Entries should be typed, *however* legible hand written entries will be accepted if there is no way the entry can be typed
- Entries submitted in electronic format, preferably in Microsoft Word, are encouraged
- Each entry should be submitted for state judging with the completed Cultural Arts and Heritage Creative Writing Contest Cover Sheet and Author Release Form. This is found on KEHA Handbook page 39.
- Entries will not be returned; be sure to make a copy
- All entries are due by March 1 to KEHA Cultural Arts Chairman:

Barbara Seiter, 8669 Valley Circle Drive, Florence, KY 41042

Phone: (859) 653-7655; Email: seiterbarbara@yahoo.com

Poetry:

- Entries are limited to 30 lines

Memoirs:

- Entry is limited to 2 pages, double spaced
- Entry is limited to one memory, written in first person
- Entry should have a particular focus or element that receives the most emphasis
- Entry should focus on a person, place, or animal which has a particular significance in the writer's life
- Entry should recreate for the reader incidents shared with the person, place, or animal
- Entry should reveal writer's knowledge of and feelings about the person, place, or animal
- Entry should make the person, place, or animal come alive for the reader
- Entry should share new insights gained when recalling the significance of the subject of the memoir

Short Story:

- Entry is limited to 3,000 words.
- Entry may be written in the first or third person
- Entry should contain:
 - a plot, rising action and a climax
 - a focused purpose
 - setting details woven into the text of the story, allowing the reader entry into the story
 - development of at least one character through the character's own words, thoughts, or actions and/or those of another character
 - a tightly woven plot limited to one main idea or purpose
 - a problematic conflict, developed as the story progresses
 - a resolution of that conflict
 - idea development through snapshots, thoughtshots, dialogue, description, etc.

2023-2024 CULTURAL ARTS

EXHIBIT CATEGORIES

Categories & Subcategories

1. APPAREL

- A. Accessory
- B. Appliqued
- C. Basic Sewing
- D. Quilted
- E. Specialty

2. ART, 3-Dimensional

- A. Carving
- B. Sculpture

3. ART, NATURAL

- A. Wood
- B. Other

4. ART, RECYCLED (Include a before picture)

- A. Clothing
- B. Household
- C. Other

5. BASKETRY

- A. Cane
- B. Dyed Material
- C. Miniature (under 4 inch)
- D. Novelty
- E. Plain

6. BEADING

- A. Bead Weaving
- B. Non-jewelry Item/Wearable
- C. Miscellaneous

7. CERAMICS

- A. Hand-formed
- B. Molded
- C. Pre-made

8. COUNTED CROSS STITCH

- A. 14 Count & Under
- B. 16-22 Count
- C. Specialty Cloth (linens, etc.)

9. CROCHET

- A. Accessories
- B. Fashion
- C. Home Décor and Afghans
- D. Thread

10. DOLL/TOY MAKING

- A. Cloth
- B. Handmade Toy other than Porcelain/China or Cloth
- C. Porcelain/China

11. DRAWING

- A. Pastels
- B. Pen and Ink
- C. Pen and Ink with Oil Roughing
- D. Pencil or Charcoal-Black
- E. Pencil-Color

12. EMBROIDERY

- A. Basic
- B. Candle Wicking
- C. Crewel
- D. Machine
- E. Ribbon
- F. Smocking
- G. Swedish
- H. Tatting/Lace Making
- I. Miscellaneous

13. FELTING*

- A. Needle Method
- B. Wet Method

14. HOLIDAY DECORATIONS

- A. Autumn
- B. Spring
- C. Summer
- D. Winter

15. JEWELRY

- A. Beaded
- B. Mixed Media (wire, chain maille, mixed with beads)
- C. Original Design

16. KNITTING (HAND)

- A. Accessories
- B. Fashion
- C. Home Décor and Afghans

17. KNITTING (OTHER)

18. NEEDLEPOINT

- A. Cloth Canvas
- B. Plastic

19. PAINTING, ART

- A. Acrylic
- B. Oil
- C. Watercolor

20. PAINTING, DECORATIVE

- A. Metal
- B. Wood
- C. Other

21. PHOTOGRAPHY**

- A. Black & White (mounted & framed)
- B. Color (mounted & framed)

22. QUILTS***

- A. Baby-size or Lap-size (hand quilted)
- B. Baby-size or Lap-size (machine quilted)
- C. Hand Applique (hand quilted)
- D. Hand Pieced (hand quilted)
- E. Machine Applique (machine quilted)
- F. Machine Pieced (hand quilted)
- G. Machine Pieced (machine quilted)
- H. Novelty (stenciled, embroidered, miniature, etc.) (hand quilted)
- I. Novelty (stenciled, embroidered, miniature, etc.) (machine quilted)
- J. Technology Based (hand or machine quilted)
- K. Miscellaneous (hand or machine quilted)

23. PAPER CRAFTING

- A. Card Making
- B. Origami
- C. Quilling
- D. Scrapbooking ****

24. RUG MAKING

- A. Braided
- B. Hooked

- C. Punch Needle
- D. Woven

25. WALL or DOOR HANGING

- A. Fabric

- B. Other

26. WEAVING

- A. Hand (macrame, caning)

- B. Loom (includes pin weaving)

27. MISCELLANEOUS (Items not included in other categories listed, otherwise they will be disqualified.)

- * All felted items should be entered in the Felting category under one of the subcategories. Items that have been knitted or crocheted and wet felted should not be entered in Knitting or Crochet.
- ** Photographs should be either mounted and/or in a frame - MATTING and/or GLASS is OPTIONAL
- *** Quilts must be completely done by the KEHA member exhibitor. This includes quilting.
- **** Scrapbooking entries are limited to 1 or 2 pages. If the entire scrapbook is sent, please designate pages to be judged.

CULTURAL ARTS EXHIBIT

Criteria for Judging:

A. Three-dimensional art, decorative painting, drawing, art painting, and ceramics.

- 1.) Originality
- 2.) Artistic promise
- 3.) Technique
- 4.) Composition

B. Apparel, basketry, beading, counted cross stitch, crochet, embroidery, felting, holiday decorations, jewelry, knitting, natural art, needlepoint, pillows, quilts, recycled art, rug making, toy/doll making, wall or door hanging, weaving, and miscellaneous.

- 1.) Originality
- 2.) Workmanship
- 3.) Color harmony
- 4.) Beauty of design
- 5.) General appearance

C. Photography

- 1.) Originality
- 2.) Content
- 3.) Clarity
- 4.) Technical competence
- 5.) Composition

D. Scrapbooking — Please indicate page(s) to be judged if entire scrapbook is sent. Contest is limited to one-page and two-page layouts only.

- 1.) Balance and symmetry
- 2.) Color coordination
- 3.) Quality of photography
- 4.) Use of space
- 5.) Neatness
- 6.) Lettering
- 7.) Journaling
- 8.) Use of embellishment
- 9.) Does it tell a story

CULTURAL ARTS EXHIBIT

CULTURAL ARTS EXHIBIT RULES

All Extension Homemakers are encouraged to submit “original” items for competition in state exhibits.

Each article must be the work of an Extension Homemaker member and must have been completed during the past 2 years.

BLUE Ribbon and PURPLE Ribbon winners from previous years in each category or subcategory are not eligible for entry in another KEHA cultural arts contest.

Areas may exhibit one item from each category and/or subcategory (maximum number is 94 for 2023-2024).

Identification of item should be on tag provided by state and attached to exhibit.

The exhibitor and/or their representative is responsible for transporting exhibits to and from the state meeting.

Should a KEHA member who is in good standing happen to pass away before a qualified entry can advance to the next level of judging (county to area, area to state), the deceased member’s entry will remain eligible, and the club/county will have the option to enter it at the next level.

Each exhibitor must provide their own materials to properly display their item. Tape and nails cannot be used on the walls. If items are best displayed vertically, please provide an easel or means of hanging exhibit from the wall. All items used for display should be labeled with exhibitor name. Entries will be exhibited by category.

Entries will be judged by subcategory when indicated. Exhibitor is responsible for category/subcategory determination.

Extreme care should be taken at the county and area level to place entries in the correct category. Entries entered in the wrong category will be moved to the correct category, if possible. Entries entered in the wrong category, where there is no correct category available or where there is already another entry, will be disqualified.

Blue ribbons are awarded for high quality work, the number depending on the quality of the entries. A championship purple ribbon is awarded to best of the blue ribbon entries in each category.

All exhibits must remain displayed throughout the duration of the Cultural Arts Exhibit. In the case of an emergency, items may be removed only on approval of the state Cultural Arts Chairman.

Neither the Kentucky Extension Homemakers Association nor the University of Kentucky will be responsible for any lost, misplaced or broken items. We do not anticipate any misfortune, but this disclaimer must be clearly understood by all exhibitors. Please label any easels, picture stands, hangers, or other display equipment.

The exhibits will be hosted at all times the exhibit is open. Additional security will be provided when necessary.

If categories are to be eliminated, there will be a one-year notice.

2023-2024 KEHA BOOK LIST

The KEHA Cultural Arts and Heritage program area annually sponsors a reading program. Extension Homemakers may participate by reading one book from six of these nine categories: the arts, biography, family and consumer sciences, fiction, history, Kentucky, religion and spirituality, travel, and classics and old favorites. Keep a record of the books read and submit that record to the Oldham County Cultural Arts and Heritage chair. Qualified readers are recognized at the Oldham County Extension Homemakers Annual Meeting each spring.

This is only a suggested list. You may choose your own titles. Your local public librarian may have other suggestions. Local libraries usually belong to the Kentucky Library Network which allows individuals to borrow books from other libraries through interlibrary loan. If you cannot find the book you wish to read at your local library, ask a librarian about this service.

ARTS

- ***The 99 Percent Invisible City: A Field Guide to the Hidden World of Everyday Design*** by Roman Mars & Kurt Kohlstedt (2020)
- ***An American in Provence: Art, Life and Photography*** by Jamie Beck (2022)
- ***But Have You Read the Book? 52 Literary Gems That Inspired Our Favorite Films*** by Kristen Lopez (2023)
- ***The Chalk Art Handbook: How to Create Masterpieces on Driveways and Sidewalks and in Playgrounds*** by David Zinn (2021)
- ***Cinema Speculation*** by Quentin Tarantino (2022)
- ***Downtown Abbey: A New Era: The Official Film Companion*** by Emma Marriott & Gareth Neame (2022)
- ***Furoshiki and the Japanese Art of Gift Wrapping*** by Tomoko Kakita (2021)
- ***Major Labels: A History of Popular Music in Seven Genres*** by Kelefa Sanneh (2021)

- ***Nashville City Blues*** by James Talley & Peter Guralnicle (2023)
- ***Queen Elizabeth II: Celebrating the Legacy and Royal Wardrobe of Her Majesty the Queen, Who Reigned in Style for a Historic Seventy Years*** by Jane Eastoe (2023)
- ***The Wind at My Back: Resilience, Grace, and Other Gifts from My Mentor Raven Wilkinson*** by Misty Copeland (2022)

BIOGRAPHY

- ***Forever Young: A Memoir*** by Hayley Mills (2021)
- ***Friends, Lovers, and the Big Terrible Things: A Memoir*** by Matthew Perry (2022)
- ***Going There*** by Katie Couric (2021)
- ***The Growing Season: How I Built a New Life—and Saved an American Farm*** by Sarah Frey (2020)
- ***The Hag: The Life, Times and Music of Merle Haggard*** by Marc Eliot (2021)

2023-2024 KEHA BOOK LIST

- ***The Light We Carry: Overcoming in Uncertain Times*** by Michelle Obama (2022)
- ***Nobody Will Tell You This But Me: A True (As Told to Me) Story*** by Bess Kalb (2021)
- ***No Time Like the Future: An Optimist Considers Mortality*** by Michael J. Fox (2020)
- ***At Home with Nature: A Guide to Sustainable, Natural Landscaping*** by John Gidding (2023)
- ***Attainable Sustainable: The Lost Art of Self-Reliant Living*** by Kris Bordessa (2020)
- ***Baking Yesteryear: The Best Recipes From the 1900s to the 1980s*** by B. Dylan Hollis (2023)
- ***The Food-Saver's A-Z: The Essential Cornersmith Kitchen Companion*** by Alex Elliott & Jaimee Edwards (2023)
- ***The Garden Refresh: How to Give Your Yard Big Impact on a Small Budget*** by Kier Holmes (2022)
- ***The Good Life: Lessons from the World's Longest Scientific Study of Happiness*** by Robert Waldinger and Marc Schulz (2023)
- ***A Healthier Home: The Room-by-Room Guide to Make Any Space a Little Less Toxic*** by Shawna Holman (2023)
- ***How to Keep House While Drowning: A Gentle Approach to Cleaning and Organizing*** by K. C. Davis (2022)
- ***My Hygge Home: How to Make Home Your Happy Place*** by Meik Wiking (2022)
- ***Rigging the Game: How to Achieve Financial Certainty, Navigate Risk and Make Money on Your Own Terms*** by Dan Nicholson (2022)
- ***Young Forever: The Secrets to Living Your Longest, Healthiest Life*** by Mark Hyman (2023)

FICTION

- ***A Woman in Time*** by Bobi Conn (2022)
- ***Babel, or the Necessity of Violence*** by R.F. Kuang (2022)
- ***The Clover Girls*** by Viola Shipman (2021)
- ***Demon Copperhead*** by Barbara Kingsolver (2022)
- ***The Girl in His Shadow*** by Audrey Blake (2021)
- ***The Henna Artist*** by Aika Joshi (2020)
- ***In Five Years*** by Rebecca Serle (2020)
- ***Lessons in Chemistry*** by Bonnie Garmus (2022)
- ***Maame*** by Jessica George (2023)
- ***The Maid*** by Nita Prose (2022)
- ***Red at the Bone*** by Jacqueline Woodson (2019)
- ***The Second Life of Mirielle West*** by Amanda Skenandore (2021)
- ***When the Meadow Blooms*** by Ann H. Gabhart (2022)
- ***The Yellow Bird Sings*** by Jennifer Rosner (2020)

2023-2024 KEHA BOOK LIST

HISTORY

- ***The 1619 Project: A New Origin Story*** by Nikole Hannah-Jones (2021)
- ***American Sirens: The Incredible Story of the Black Men Who Became America's First Paramedics*** by Kevin Hazzard (2022)
- ***Caste: The Origins of Our Discontents*** by Isabel Wilerson (2020)
- ***Facing the Mountain: A True Story of Japanese American Heroes in World War II*** by Daniel James Brown (2021)
- ***Half American: The Epic Story of African Americans Fighting World War II at Home and Abroad*** by Matthew Delmont (2022)
- ***Hell's Half-Acre: The Untold Story of the Benders, a Serial Killer Family on the American Frontier*** by Susan Jonusas (2022)
- ***Kentucky Innovators: Famous (and Infamous) Kentuckians Who Led the Way in Their Field*** by Paul W. Bass (2022)
- ***Sisters of Mokama: The Pioneering Women Who Brought Hope and Healing to India*** by Jyoti Thottam (2022)
- ***Undelivered: The Never-Hard Speeches that Would Have Rewritten History*** by Jeff Nussbaum (2022)
- ***We Don't Know Ourselves: A Personal History of Modern Ireland*** by Fintan O'Toole (2021)

KENTUCKY

- ***Drowned Town*** by Jayne Moore Waldrop (2021)
- ***Kentucky Passion: Wildcat Wisdom and Inspiration*** by Del Duduit (2021)
- ***My Old Kentucky Home: the Astonishing Life and Reckoning of an Iconic American Song*** by Emily Bingham (2021)
- ***Sown in the Stars: Planting by the Signs*** by Sarah L. Hall (2023)
- ***Waveland's Treasures: 50th Anniversary of Waveland State Historical Site*** by J. Robert Willcutt (2021)
- ***What Things Cost: An Anthology for the People Edited*** by Rebecca Gayle Howell, Ashley M. Jones (2023)

RELIGION & SPIRITUALITY

- ***8 rules of Love: How to Find it, Keep it, and Let it Go*** by Jay Shetty (2023)
- ***Becoming Free Indeed: My Story of Disentangling Faith from Fear*** by Jinger Vuolo (2023)
- ***Chasing Vines: Finding Your Way to an Immensely Fruitful Life*** by Beth Moore (2021)
- ***From Strength to Strength: Finding Success, Happiness, and Deep Purpose in the Second Half of Life*** by Arthur C. Brooks (2022)
- ***The Half Known Life: In Search of Paradise*** by Pico Lyer (2023)

2023-2024 KEHA BOOK LIST

- ***Wake Up with Purpose! What I've Learned in My First Hundred Years*** by Sister Jean Dolores Schmidt & Seth Davis (2023)
- ***Walking the Line: 90 Devotions of Truth and Hope Based on the Faith of Johnny Cash*** by DaySpring and John R. Cash Revocable Trust (2023)
- ***The Woman God Created You to Be: Finding Success Through Faith -- Spiritually, Personally, and Professionally*** by Kimberla Lawson Roby (2020)

TRAVEL

- ***Maiden Voyages: Magnificent Ocean Liners and the Women Who Traveled and Worked Aboard Them*** by Siân Evans (2021)
- ***A Place in the World: Finding the Meaning of Home*** by Frances Mayes (2022)
- ***High, Wide, & Handsome: An American Journey*** by Julian Bishop (2021)
- ***The Travel Bible for Rookies: The Travel Handbook with Tips How to Travel Like a Professional*** by Gilles Krager (2023)
- ***The Travel Book: A Journey Through Every Country in the World (4th edition)*** by Lonely Planet (2021)
- ***There and Back: Photographs from the Edge*** by Jimmy Chin (2021)

CLASSICS & OLD FAVORITES

- ***The Age of Innocence*** by Edith Wharton (1920)
- ***And Then There Were None*** by Agatha Christie (1939)
- ***Cilka's Journey: A Novel*** by Heather Morris (2019)
- ***The Count of Monte Cristo*** by Alexandre Dumas (1846)
- ***Cutting for Stone*** by Abraham Verghese (2010)
- ***Hidden Figures: The True Story of Four Black Women and the Space Race*** by Margot Lee Shetterly (2016)
- ***Kentucky: Off the Beaten Path: Discover Your Fun*** by Jackie Sheckler Finch (1999)
- ***The Kitchen House*** by Kathleen Grissom (2010)
- ***Lonesome Dove*** by Larry McMurtry (1985)
- ***Monday Morning Pep Talks*** by Colene H. Eldridge (2018)
- ***Tuesdays with Morrie: An Old Man, a Young Man, and Life's Greatest Lesson*** by Mitch Albom (1997)

CONSTITUTION AND BY-LAWS

Article I – NAME, OFFICE, AND DURATION

Section 1. The name of this organization shall be the Oldham County Extension Homemakers Association. In this document the organization shall be referred to as the OCEHA.

Section 2. The principle place of business and administrative office shall be located at Oldham County Cooperative Extension Office, 207 Parker Drive, La Grange, KY 40031-8632.

Section 3. The Association shall have perpetual existence.

Article II – PURPOSE

The purpose of the Oldham County Extension Homemakers Association shall be to promote educational and charitable programs with the Family and Consumer Sciences Agent in cooperation with the Cooperative Extension Service of the United States Department of Agriculture and the University of Kentucky.

Article III – MEMBERSHIP

Section 1. Educational programs of Kentucky Cooperative Extension serve all people regardless of economic or social status and will not discriminate on the basis of race, color, ethnic origin, national origin, creed, status, genetic information, age, veteran status, or physical or mental disability.

Section 2. A person not wishing to join a club may become a member-at-large (mailbox).

Article IV – DUES

Section 1. Annual membership dues shall be determined by a majority vote of the members present at the County Annual Meeting of the OCEHA.

Section 2. Members joining after the County Annual Meeting shall not pay dues until the following December of that year.

Section 3. Dues shall be paid to the County Treasurer by the first Friday of December.

Section 4. Dues shall include county, area, state and ovarian cancer donation.

Article V - LIMITATIONS

Section 1. No part of the net earnings of the OCEHA shall benefit of, or be distributable to, any of its members, trustees, officers or other private persons, except that the OCEHA shall be authorized to pay reasonable compensation for services rendered and to make payments and distribution in furtherance of the exempt purposes.

Section 2. No substantial part of the activities of the OCEHA shall be the carrying on of propaganda, or otherwise attempting to influence legislation, and the OCEHA shall not participate in, or intervene in any political campaign on behalf of or in opposition to any candidate for public office.

Section 3. Notwithstanding any other provisions of these articles, the OCEHA shall not carry on any other activities not permitted by (a) an organization exempt from federal income tax under section 501(c)(3) of the Internal Revenue Code, or the corresponding sections of any future tax code, or (b) an organization, contributions to which are deductible under section 170(c) (2) of the Internal Revenue Code, or the corresponding section of any future tax code.

Article VI – OCEHA OFFICERS

Section 1. The OCEHA Officers shall be President, Vice-President, Secretary and Treasurer.

Section 2. These officers shall be elected for a term of two years . The Executive Board shall be comprised of the elected officers and the county chairmen and shall be members in good standing of the Association.

Section 3. The Vice President and Treasurer are to be elected on odd years and the President and Secretary on even years. The slate for these officers shall be chosen from current Home-maker members in good standing of the Association.

Section 4. An elected officer may succeed themselves for one term.

Section 5. Removal, at any regular or special meeting, any officer may be removed by majority vote of the OCEHA Executive Board for failure to carry out the duties of the office as pre-scribed by these bylaws, conduct detrimental to the Association, or for lack of sympathy with the stated purpose of the Association. Any officer proposed to be removed is entitled to five (5) business days' notice of the meeting at which the removal shall be considered and may address the OCEHA Executive Board at such meeting.

Section 6. Vacancies shall be filled by appointment from the Executive Board from current Home-maker members in good standing of the Association and shall serve for the remainder of the unexpired term.

Section 6a. If no applicant has applied for an office, one may be appointed by the Executive Board from current Homemaker members in good standing of the Association.

Section 7. Duties of the Officers will include, but not be limited to, the following:

Section 7a. The President shall:

Preside over all County, Executive Board and Council meetings,

Select and appoint all county chairmen, with the assistance of the Executive Board,

Appoint all committee chairmen with the assistance of the Executive Board,

Be authorized to sign checks, contracts or other such instruments,

Perform other such duties as identified in Roberts Rules of Order,

Attend Area and State Homemaker meetings,

Serve as advisor to the Executive Board and Council for one year following her/his term of office.

Constitution and By-Laws (continued)

Section 7b. The Vice-President shall:

- Attend county, area and State meetings,
- Serve as county membership chairman,
- Complete the annual KEHA Program of Work Report,
- Serve as an aide to the President,
- Perform all Presidential duties as outlined in Section 7a. in the absence of the President.

Section 7c. The Secretary shall:

- Attend all County business meetings and keep a record of the minutes of the OCEHA Executive Board and Council meetings.
- Send a copy of the minutes to the President and the County Extension Agent no later than two weeks following a Council meeting.
- Prepare any correspondence upon request of the President or Executive Board.
- Maintain a file of all committee members and their reports.
- In the absence of the Vice President, the Secretary shall assume the duties of the Vice-President as outlined in Section 7b..

Section 7d. The Treasurer shall:

- Have charge of all funds of the OCEHA,
- Pay all expenditures of the OCEHA,
- Be authorized to sign checks, contracts or other such instruments.
- Deposit all funds designated by the Executive Board,
- Present a Treasurer's report for the Executive Board, Council and County Annual Meeting,
- Prepare a budget and year-end financial statement.
- Schedule a semi-annual review of books with two members in good standing, one of which served on the Executive Board, during the months of April and September.

Article VII – COUNTY CHAIRMEN

Section 1. The County Program Chairman shall reflect those of the Kentucky Extension Homemakers Association.

Section 2. Chairmen are encouraged to attend any training lesson reflecting their program matter.

Section 3. Chairmen shall serve a one-year term.

Section 4. Chairmen are responsible for reports at OCEHA meetings.

Article VIII – EXECUTIVE BOARD

Section 1. The Executive Board consists of the elected officers of the OCEHA Council and the county chairmen. The Board shall act as a sub-advisory committee to the County Extension Agent for Family and Consumer Sciences, consulting the agent on matters that do not necessitate a meeting of the entire OCEHA Council.

Section 2. The Executive Board shall act as the Finance Committee ensuring the books are reviewed as per Article VI, Section 7D.

Section 3. The Executive Board shall meet prior to OCEHA meetings to decide the agenda.

Section 4. Club problems not resolved by the membership of the club shall be resolved by the Executive Board.

Article IX – OCEHA COUNCIL

Section 1. The OCEHA Council shall be comprised of the Executive Board, County Chairmen, and two voting delegates from each individual OCEHA club. Mailbox members shall have two voting delegates.

Section 2. A member that holds membership in multiple clubs can vote as one voting delegate from each of the clubs in which they hold membership.

Article X - INDIVIDUAL OCEHA CLUBS

Section 1. No two clubs shall have the same name.

Section 2. Each club shall have two voting delegates to the OCEHA Council.

Section 3. Individual club by-laws shall reflect the by-laws of the OCEHA.

Article XI – AMENDMENT OF BY-LAWS

The Constitution/By-Laws may be amended by two-thirds vote of the members present at the OCEHA Annual Meeting or a called meeting of the OCEHA provided a notice of the meeting and a copy of the proposed amendments are given to all members at least five days prior to the meeting time.

Article XII – MEETINGS

Section 1. The Annual Meeting of the Oldham County Extension Homemakers Association shall be held on or before the fourth Friday of May.

Section 2. The President and Vice President or substitutes shall represent the OCEHA at all State Meetings.

They shall give detailed reports of such meetings to the Council and at the County Annual Meeting.

The OCEHA shall pay the expenses for two delegates to attend the Area and State Meetings.

Constitution and By-Laws (continued)

Article XIII – DISSOLUTION

In case of the dissolution of the OCEHA, after providing for the debts and obligations of the organization, the remaining assets shall be distributed for one or more exempt purposes within the meaning of section 501(c)(3) of the Internal Revenue Code, or the corresponding section of any future federal tax code.

Revised 1995, 2001, 2003, 2005, 2008, 2012, 2013, 2014, 2018, 2021

STANDING RULES

Section I – Purpose

The standing rules of the Oldham County Extension Homemaker shall be used to govern the day-to-day operation of the OCEHA, but shall not supersede nor contradict any existing bylaws.

The fiscal year of the OCEHA for conduction of business and filing of reports shall be from July 1 to June 30. This follows the fiscal year of Kentucky Extension Homemakers Association.

Section II - Annual Meeting Event

Annual meeting shall be held each year before the end of May.

Section III - Electronic Meetings

In the event that the Oldham County Homemakers Council Executive Board, or any called meeting cannot be held in person, these rules may be observed:

1. All participants must have access to the necessary equipment for participation (either by phone or web connection).
2. Notice of time and date of electronic Oldham County Homemakers Council Executive Board meetings will be given 30 days prior to the e-meeting and all reports and correspondence will be sent to participants within that 30 days.
3. Notice of time and date of any special called electronic meetings shall be sent at least 10 days prior to the meeting, stating the objectives of the meetings and the subject or subjects to be considered. Specially called Executive Board meetings may be called with less than 10 days prior notice.
4. Members will answer roll call in the usual manner as in person meetings. A quorum will be determined as stated in the Oldham County Homemakers Council By-Laws. Any member must advise the President when leaving the meeting in order to maintain the quorum.
5. E-meetings will be conducted in the same manner as in person meetings according to the Oldham County Homemakers Council By-Laws.

Section IV – Duties of Host Club for Any Event

- Each club is to host county/club activities on a rotating basis.
- Bring location site, cost, and number the building will accommodate in advance of all events for council approval.
- Bring details of event, including menu (if applicable), to the OCEHA Council Meeting.
- Host club will handle the registration table, event count, appropriate bills, and a detailed report shall be given to the OCEHA Treasurer for reimbursement. Report due no later than one month after the event.
- Speaker selection/ entertainment subject to OCEHA approved budget and event fee.
- Host club may recommend use of net proceeds from events, with final approval of OCEHA Council.
- Finalize program.

Section V - Duties of OCEHA

- Determine registration fee for events and assist host club as requested.
- Registration fees collected in each club shall be forwarded to the Oldham County Extension Office.
- Treasurer shall handle payment of all bills.

Section VI – Memorials

Upon the death of current OCEHA members, a card will be sent to the surviving family members and the member will be honored at the Annual Meeting.

Upon the death of a Past President or current elected officer, a \$50 contribution will be made to the family's designation.

Section VII – Gifts

Outgoing officers who have fulfilled their term shall receive gifts according to the Annual Meeting Awards Policy.

Gifts for officers ending two-year terms of office.

President	\$25 gift or check
Vice President	\$25 gift or check
Secretary	\$25 gift or check
Treasurer	\$25 gift or check

The president will also receive a Past President's pin.

Standing Rules (continued)

Homemaker of the Year	\$25 gift or check
Club of the Year	\$50 check
Community Service Award	\$50 check
First Time Attendee Awards	pins, name listed in program
Membership Anniversary Awards (5 year increments)	pins, name listed in program
County Chairmen	Introduced at Annual Meeting
County/Club Activity Committee Chairman	Introduced at Annual Meeting
County/Club Activity Committee	standing ovation, mementos
Reading Awards	standing ovation, mementos
Perfect Attendance	standing ovation, name listed in program
Volunteer Hours	standing ovation, name listed in program

Group photos will be taken at end of award announcements.

Section VIII - Standing Rules Changes

Standing rules may be revised by the Executive Board upon recommendation of the bylaws committee.

Section IX – Honorary Members

Any individual member with forty years or more of membership may be nominated by their club for an Honorary membership.

Honorary members are not subject to county membership dues.

Honorary members shall be included on the membership list submitted to the OCEHA each year.

Adopted July 2012

Revised July 2014

Revised June 2016

Revised June 2018

Revised September 2021

Cultural Arts & Heritage

Creative Writing Contest Cover Sheet & Author Release Form

(This cover sheet is required for each entry. Entries with cover sheet are due March 1.)

The Kentucky Extension Homemakers Association has my permission to print my creative writing entry in future editions of the *KEHA Inspirational*, to include my entry in a booklet of all or selected entries, or to read aloud or perform my entry at a public event, such as the KEHA annual meeting.

Indicate category of your entry:

_____ Poetry

_____ Memoirs

_____ Short Story

Title of Entry: _____

Author's name: _____

Address: _____

City: _____ State: _____ Zipcode: _____

County: _____ Area: _____

Phone: (____) _____ Email Address: _____

Signature: _____ Date: _____

2023 Dues are due by December 1, 2023

General Membership \$ 12.00

For Office Use Only	
Date Received	
Receipt Number	

Enrollment Form for Oldham County Extension Homemakers Association

Name: _____

Address: _____

Email: _____

Primary Club: _____

Phone: Home (____) _____ Work (____) _____

Cell (____) _____ Fax (____) _____

Birth year (*Optional*):

Race (*Optional—check one*): White Black or African American

Asian/Pacific Islander American Indian or Alaska Native Other

Ethnicity (*Optional—check one*): Hispanic Non-Hispanic

Gender (*Optional—check one*): Female Male

Total years of membership:

I, (print full name) _____ hereby grant permission to the University of Kentucky, including its affiliates and subsidiaries, and Kentucky Extension Homemakers Association, Inc., to interview, photograph and/or videotape me; and/or to supervise any others who may do the interview, photography, and/or videotaping; and/or to use and/or permit others to use information from the aforementioned interview and/or the aforementioned images in educational and promotional activities and publications without compensation.

Signature _____ Date _____

Witness _____ Date _____

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